

हाउसिंग एण्ड अर्बन डेवलपमेन्ट कॉर्पोरेशन लिमिटेड, (भारत सरकार का उपक्रम) Housing and Urban Development Corporation Ltd., (A Govt. of India Enterprise)
5 वीं मंजिल, तालमुत्तु नटराजन बिल्डिंग, # 1, गांधी इर्विन रोड, एगमोर, चेन्नै - 600 008. दूरभाष : 044-2841 2711/2841 3282-83. ईमेल : cro@hudco.org
5th Floor, Thalamuthu Natarajan Building, # 1, Gandhi Irwin Road, Egmore, Chennai - 600 008. Phone : 044-2841 2711/2841 3282-83. E-mail : cro@hudco.org

HUDCO/CRO/Admn-76/2024/

GST No. : 33AAACH0632A1ZK
12/07/2024

Sir/Madam

Sub: Supply of coffee/tea/green tea/lemon tea/butter milk for the employees at HUDCO Regional Office, Chennai-reg

Housing & Urban Development Corporation Ltd., (HUDCO) is a Govt of India Enterprise under Ministry of Housing and Urban Affairs with its Regional Office located in Chennai at 5th Floor, TN Building, Tower 1, Gandhi Irwin Road, Egmore, Chennai-600 008.

We hereby invite sealed quotations from suppliers for supply of coffee/tea/green tea/lemon tea/butter milk to the employees and official guests at Chennai Regional Office on the following terms and conditions through HUDCO Websites <http://www.hudco.org.in>
<http://www.eprocure.gov.in>.

Details of Tender / Quotation:

The bids / quotations may be submitted in two sealed envelopes separately as below:

- First envelope will contain General Information including Bank Details of Vendor, Registration in TReDs, etc. as per **Annexure-I**
- Second envelope will contain Financial Bid as per **Annexure-II**.

Above covers (Part a & b) may be finally placed in one envelope addressed to HUDCO Regional Office, 5th Floor, TN Building, No.1, Gandhi Irwin Road, Egmore, Chennai-6000 008 before 29th July at 2.00 PM and be dropped in quotation box placed at HUDCO reception area. Date of opening the quotation would be on 29/07/2024 at 3.00pm.

- General Information / details of Vendor shall be opened first and thereafter, Financial Bid shall be opened only of those bidders who qualify technically.

MA

पंजीकृत कार्यालय : कोर 7 ए, हडको भवन, भारत पर्यावास केन्द्र, लोधी रोड, नई दिल्ली-110 003
दूरभाष : 011 - 2464 8160, फैक्स : 011-2462 5308, आई एस ओ 9001:2015 प्रमाणित कम्पनी
वेबसाइट : www.hudco.org.in सी आई एन : L74899DL1970GOI005276 जी.एस.टी : 07AAACH0632A1ZF
Regd. Office : Core 7 'A', HUDCO Bhawan, India Habitat Centre, Lodhi Road, New Delhi-110 003.
Tel : 011 - 2464 8160, Fax : 011-2462 5308, AN ISO 9001:2015 Certified Company,
website : www.hudco.org.in CIN : L74899DL1970GOI005276 GST : 07AAACH0632A1ZF

Profitability with Social Justice



2. Bidders who are registered with MSME can only participate in the bidding process as notified by the Ministry of Micro, Small and Medium Enterprises, Govt. of India, D.O. No. 21(1)/2011 – M.A. dated 24th April , 2012. Copy of the certificate enclosed in General Information Envelope.
3. Bidders must be registered under TReDS (Trade Receivable Discounting System) Portal.

Terms & Conditions:

1. Supply of coffee/tea/green tea/lemon tea/butter milk to be supplied for the employees and guests at HUDCO Regional Office, Chennai, TN Building, Tower-I. as instructed by office from time to time in good quality cup & saucer twice a day.
2. " L1 " bidder will be selected based on the amount quoted for as instructed by office.
3. Incremental price for other items would be negotiated with "L1 " based on the amount quoted by the bidders.
4. Supply should be made on all working days and other days as and when informed.
5. No advance payment will be made. However, the payment will be made on monthly basis on submission of bills along with consumption statement (for which a register Shall be maintained) and applicable tax will be deducted as per rules.
6. The rate quoted shall be valid throughout the contract period. The contract will be for a period of one year from the date of awarding the contract with a provision to the extend the contract for one more year at the existing rate terms and conditions, if the service is found satisfactory.
7. This letter is issued without obligation on either side and the decision of HUDCO in awarding the work would be final.

Thanking you,

Yours sincerely



R ANBU

JGM (P)/HRMA.

Bidder's General Information:

Bidder / Firm details		
Name of the Bidder / Firm		
Contact person with Mobile No		
Bidder's address		
Bidder's account type		
Bidder's A/c Number		
Bidder's IFSC code & Bank code		
Branch code		
Branch Phone Numbers		
Branch Fax Numbers		
PAN No (enclose attested copy)		
GSTIN (enclosed attested copy)	Yes	No
Weather Registered in TReDS If Yes (copy enclosed)	Yes	No

Before submitting this bid, I / we hereby accept all the terms and conditions mentioned in NIT and it is certified that I / we have read and understood the terms and conditions

Signature of the Authorized person with Date & Seal



FINANCIAL BID

For supply of Tea / Coffee to HUDCO officials and official guests at Regional Office, Chennai, Egmore – 600 008.

SL. No	Items	Rate per cup (Rs.)
1	Tea / Coffee	
2	Lemon tea / green tea	
3	Lemon Juice	
4	Butter milk	

1. No advance payment will be claimed for the aforesaid work.
2. I / We agree to abide the terms and conditions laid by HUDCO.

Signature of the Authorized Representative
of the firm / company

